

# **JEFFERSON COUNTY RURAL WATER DISTRICT #13**

**1951 Wellman Rd. Lawrence, KS 66044**

**785-842-1502**

**www.jfrwd13.com**

## **MONTHLY PUBLIC BOARD MEETING**

**June 19, 7:00 p.m.**

**LOCATION: District Water Office - 1951 Wellman Rd.**

### **CALL MONTHLY BOARD MEETING TO ORDER**

The meeting is called to order by Vice Chairperson Andrew Breuer at 7:00 p.m.

Board Members Present: Vice Chairman Andrew Brewer, Treasurer Paulette Schwerdt, Director John Hachmeister, Director Rick Reischman, Director Crystal Miles

Board Members Absent: Chairperson Gordon Brest, Secretary George Pogge

Staff Members Present: Niki Fincham

Guests: Louis Funk with Bartlett & West

Patrons: Ann Clark, David Nichols, Bob Lockwood

Ann Clark is recognized and expresses her "presence here is to highlight a lack of respect for the property owners" by the contractors. She lists 3 grievances 1) Accumulated construction trash in her ditch, 2) No seed under the straw that they put down, 3) (Most concerning) They have been hauling rock from the north of her property to the south and dumping on her niece's land. North of 13<sup>th</sup> & Wildhorse Rd. David Nichols adds that this was being done without the property owners' permission. Mr. Nichols continues stating the contractors ran over a couple of gates and fences, destroyed them and left them there. Packaging material from the pipe has been left behind, as well.

Vice Charmain Breuer states that there is still much cleanup left to do. The contractor has just recently entered into the "clean up phase" of the project. We will continue to let the contractors know specific places that are brought to our attention. Louis Funk adds that Joe Osborn has a list of specific property issues that still need to be addressed and will continue to add to that list as issues arise and communicate with the contractors. Niki will reach out to all District Patrons via mass notification to report, by email or by putting a note in the drop box, of their concerns in an effort to compile a paper trail "punch list" for the contractors.

Bob Lockwood is recognized: Regarding personal issues: Mr. Lockwood reiterates previous complaints and expresses his dissatisfaction with how the project is being managed.  
Regarding Sarcoxie Township Board: He reviews the letter dated 5/21/2025 from Sarcoxie Township Board of Directors to RWD 13 Board of Directors (included in Handouts) detailing the hydrants they want replaced with 5" couplings. He adds that they would like the one in front of the District office to be replaced with the 5" coupling, as well, although it's not included in the letter.

### **USDA LOAN PROJECTS:**

#### **MONTHLY UPDATE:**

Louis Funk presents Hettingers current Pay App #13 (included in the Monthly Request to USDA #29).



**MOTION:** It is moved by John Hachmeister and seconded by Paulette Schwerdt to approve the RD Monthly Payment Approval Request #29.

**VOTE:** So moved 5-0

**CONSENT AGENDA:**

MINUTES FROM May 15, 2025 BOARD MEETING

NEW CERTIFICATES - 0 TRANSFERS - 3

**MOTION:** It is moved by John Hachmeister and seconded by Rick Reischman to approve the consent agenda.

**VOTE:** So moved 5-0

**TREASURER REPORT:**

**FINANCIAL SUMMARY:** A complete and thorough Executive Summary Report and Cash/Cash Equivalents - Detail Report is included in the Board Packet with an Unpaid Bills Report.

**MOTION:** It is moved by Crystal Miles and seconded by John Hachmeister to pay bills.

**VOTE:** So moved 5-0.

**PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:**

**MONTHLY ACTIVITY REPORT:** A detailed report is included in the Board packet regarding the following: Water Plant; Meter Installation; Distribution; Water Usage & Water Loss; Water Sold Breakdown and Water Loss Report/Chart.

**OFFICE OPERATIONS MANAGER'S REPORT:**

All detailed reports are included in the Board packet

**BUSINESS:**

- 1) Annual Audit – Bylaws Compliance – Rewrite (to be voted on during 2026 Annual Meeting)
- 2) Set benefit unit rates for the year –

**MOTION:** It is moved by Andrew Breuer and seconded by Rick Reischman to leave the benefit unit rates at \$7,000.00.

**VOTE:** So moved 5-0

- 3) Review Hydrant Policy – source: Andrew Breuer & Rick Reischman – move to next month
- 4) Review Calendar for Next Month's Agenda Items



**ADJOURNMENT**

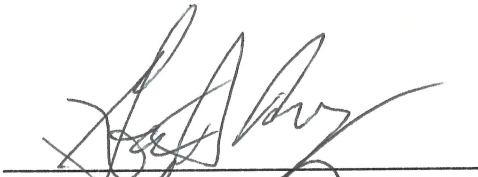
**MOTION:** It is moved by John Hachmeister and seconded by Paulette Schwerdt to adjourn at 8:08 p.m.

**VOTE:** So moved 5-0.

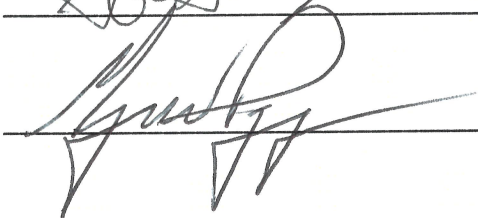
**Handouts:**

- 1) Letter from Sarcoxie Township B.O.D. to RWD 13 B.O.D. – Source: Bob Lockwood

Respectfully Prepared and Submitted by,  
Niki Fincham, Office Operations Manager

A handwritten signature in black ink, appearing to read "Gordon A. Brest", written over a horizontal line.

Gordon A. Brest, Chairperson

A handwritten signature in black ink, appearing to read "George Pogge", written over a horizontal line.

George Pogge, Secretary